



CHEROKEE  
PRESBYTERIAN CHURCH

Process for welcoming a guest minister

Approved by Session January 13, 2014

- BE EARLY (NO LATER THAN 9:00 OCLOCK)
- INTRODUCE YOURSELF
- IF FAMILY IS PRESENT, INTRODUCE THEM TO SOME CHURCH MEMBERS. MAKE THEM FEEL AT HOME (DO NOT LET THEM SIT ALONE. IF NEEDED, ASIGN MEMBERS TO CARE FOR OUR GUEST).
- SHOW THEM THE BUILDING (RESTROOMS ,OFFICE,WHERE THEY WILL BE PEACHING FROM,MICROPHONE SET UP)
- GO OVER THE SERVICE WITH THE MINISTER: HOW WE DO IT. ASK IF THERE ARE AREAS THAT THEY WOULD LIKE US TO DO,OR WHAT MAKES THEM COMFORTABLE.
- PROVIDE THEM WITH WATER WHEN THEY PREACH.
- YOUR JOB IS TO INTRODUCE THEM TO THE CONGREGATION,AT THE START OF SERVICE.(BLAINE SHOULD GIVE YOU THE INFORMATION NEEDED)
- ASK THEM TO GO OUT TO EAT AFTER THE SERVICE.(WE PICK UP THE TAB). AT THE VERY LEAST CONNECT THEM WITH SOMEONE WHO WILL TAKE THEM TO LUNCH.
- THANK THEM. (MAKE SURE YOU CHECK ON PAYMENT TO THE MINISTER)